



## Information we need from you

### Company Name

Emergency Contact Name

Emergency Contact Cell Phone & Carrier Name

Emergency Contact Alternative Email

### Email Configuration

Your desired held mail URL prefix (usually company name)

What do we do with incorrectly addressed email?

Your main domain name

Your email server IP address

Your Admin's email address

**Please email this PDF and your exported LDAP user list to [support@abaca.com](mailto:support@abaca.com).**

We will create a virtual mail server with the above configuration and then complete the bottom half of this form.

Please implement the changes we note as soon as possible to start your Abaca Cloud protection.

Contact your installation coordinator for advice or visit [support.abaca.com](http://support.abaca.com).

## Information you need from us

Access Abaca Cloud at

Your admin username is

Your default password is

Please set your MX records to

Use the same hostnames listed above to relay outbound email on port 2525/TCP.

Allow SMTP Inbound (port 25) and Outbound (port 2525) from/to the following networks on your firewall.